

**Development of Website**

**For**

**Indira Gandhi University**

**Meerpur ,Rewari**

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# About Arete Consultants Pvt. Ltd.

Arete Software specializes in developing custom web based applications that are system independent, easy to deploy & upgrade, gives universal access to remote users and commensurate with the ever-growing use of Internet. We integrate and automate business processes with custom web based solutions by providing fully functional and highly interactive web based applications to meet the unique organizational needs.

Our MIS web applications are widely being used by ministries in Central and State Governments including that for monitoring state government budgets, implementing, mapping and monitoring their programs & schemes.

Arete’s Mobile based applications are used by the government for doing surveys and mapping profile of target audience, helping in policy making and collecting data at national and state level.Arete has developed a variety of Apps for its private clients. There are apps to enable the clients capture online data of their pan India operations (more than 1000 centers), carry out online loan facilitations, monitor manufacturing companies, monitor batch wise production, and app for online astrology to name a few.

Our portals are also widely being used by industry associations and professional bodies to keep their members updated. Arete has industry specialized research divisions for gathering and disseminating relevant information to its members.

**Scope of work as per our understanding**

Development of website for Indira Gandhi University Meerpur ,Rewari. The website will cater to all the needs of students and teachers at one place. It will provide information on all the events, notifications, admission query, examinations information and so on

**1) About us :**

Will showcase on the vision and mission of the university. It will also showcase relevant

acts and university recognition.

**2) Administration:**

This page will contain information about the governing bodies like court/ executive council

academic council / finance committee / Academic Planning board / university officer and

administrative section.

* Governing bodies
* University officers
* Administrative section

**3) Academics**:

This will show information related to the academics like faculty, departments / syllabus of

various courses / calendar showing important dates

* Faculty and Deans
* Departments
* Syllabus
* Academic calendar
* Chairs & Center

**4) Admission:**

As admission process is an integral part of the university, all information related to it will

be showcased here

* Admission notices
* ordinances
* Equivalency List

**5) Examination:**

This page will provide information related to exams like dates/notice/ results on

* Exam Notices
* Results

**6)Web portal links:**

It will contain links for the various portals related to university

**7) Emails Directory:**

It will showcase email ids of all relevant departments and university personals

**8) Announcement:**

All important notice / announcements / tenders will be displayed here.

**9) Quick links:**

Link to various pages and portals will be provided here for easy and fast navigation

throughout the website

**10) Events:**

Will showcase all the events that are conducted in the university.

**11) Student database and Fee submission:**

Students will be able to login with their password and they can fill the fee from

the payment gateways.

**12) Recruitment:**

all information related to it will

be showcased here

* notices
* vacancy

**13) Photo and Video Gallery:**

It will showcase all photos and videos on the website and it can be easily updated from

The backend

**CMS Content Management System:**

CMS will provide the admins with the access to upload/delete/edit various photos,

videos, documents. They can update News / Events / Announcements and notifications

on the website via CMS

Logins:

There will be two types of logins on the website

* Admin
* Super Admin

Admin :

* can access the CMS with password protected login credentials
* can upload/ delete/ edit documents / video / photo on different pages of the website

Super Admin:

* Password protected logins
* Can add new admins
* Will have all the access given to Admins

**Maintenance Scope of work**

* **Check 1 – Application Errors**

Check all error log files and messages at [Console](https://www.google.com/webmasters/tools/home) to make sure there are no major issues.

* **Check 2 – Software Updates**

Apply available security patches for application software your site relies on. Ensure we have a full site backup before applying updates. Evaluate non-critical software updates to see if they’re worth applying.

* **Check 3 – Broken Links**

Run a link checker to crawl the site and look for broken links that can annoy users and reduce search engine rankings.

* **Check 4 – Site Speed**

Ensure that Application editors loading appropriately resized images and that the

Application itself is adequately optimizing images.

* **Check 5 – Sitemaps**

Sitemap files tell search engines the structure of website and help incorrectly indexing your site. Check the sitemap to ensure that it is up to date. Check for broken links to deleted legacy pages. Also check to ensure links to newly added and important pages are updated within the sitemap. Check that the sitemap.xml file is automatically updating. Submit it to search engines if necessary.

## Disaster Recovery Plan

## To minimize interruptions to the normal operations.

## To minimize the economic impact of the interruption.

## To establish alternative means of operation in advance.

## To train personnel with emergency procedures.

## To provide for smooth and rapid restoration of service.

## Documentation

We have attached herewith the following Documents as attachments:

1. Certificate of Incorporation
2. GST Registration
3. PAN
4. ISO Certificate
5. Utility Bill
6. MSME Certificate
7. Authorization Certificate
8. Balance Sheet for the Financial Year 2018-19, 2019-20 and 2020-21
9. Work Order

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Name of the Firm** | **Description of Work** | **Value** | **Date of Contract** | **Status** | **Email** |
| Mahavir  International  Delhi | Website  Development |  |  | Completed |  |
| KrishiGAP | Website  Development |  | April 2022 | Ongoing |  |
| Startup Nexus | Website Development  And  Maintenance | 3 Lakhs | Sept 2019 | Completed | Soodv  @state.gov |
| Glenberra Art museum | Website development | 3 Lakhs | May 2020 | Ongoing | us@  faqart.com |
| Australian  Council for educational research | Mobile  Application development | 10 Lakhs | October  2019 | Ongoing | hemang.  Mehta@  acer.org |
| Artrise Art | Development of auction portal | 4 Lakhs | June 2019 | Ongoing | uday\_jain\_  11@  hotmail.  com |
| Government of Meghalaya | Mobile App for data collection | INR  10 Lakhs | January  2019 | Completed  Ongoing Maintenance | write2bose  @gmail  .com |
| American  Center | AMC for SPAN Website | INR  3,14,000 | 16/08/2016 | Ongoing | [mailto:](mailto:KAKATID@)  KAKATID@ |
| Small Farmers Agribusiness Consortium | Development of an interactive portal between Farmers and buyers | INR  5,00,000 | April 2018 | Completed  Ongoing Maintenance | [ddadmin](mailto:ddadmin@sfac.in)  @sfac.in |
| Lodhi Sports | Website Development | INR  2,00,000 | March  2018 | Completed  Ongoing Maintenance | [aarti@dream-boat.in](mailto:aarti@dream-boat.in) |
| Institute of Chartered Accounts of India, New Delhi | Revamp and Maintenance of Knowledge portal | INR  2,90,000 | Sept 2019 | Completed AMC | seemag@icai.in |
| Swacch  Bharat  Abhiyan | MIS for ODF  Forms for  Swacch Bharat  Mission | INR  2,00,000 | 19/7/2017 | Completed | pramendra  singh  @kpmg.com |
| Swacch  Bharat  Abhiyan | Toilet Locator Dashboard | INR  50,000 | 28/06/2017 | Completed | Adityajain4  @kpmg.com |
| North End  Foods  Marketing  Pvt Ltd. | Mobility  Solution | INR  8,30,000 |  | Ongoing  AMC | tech.support  @nefm-  india.com |
| Spa  Essentials | CRM | INR  1,96,000 | 21/7/2017 | Completed | apparels@  spaessentials.  com |
| Kissan Dhan | Mobile App | INR  1,13,000 | 10/05/2017 | Completed | atul.j@kissan  dhan.com |
| Small  Farmers Agribusiness Consortium | Development  of MIS on  behalf of  Planning Department, Government  of Meghalaya | INR  21,75,000  plus taxes | 9/12/2014 | Complete | Iamdbhuyan  @yahoo.co.in |
| Meghalaya  Basin Development Authority C/o SFAC | Development of Online/offline application for  SMS module of Entrepreneurship Development  Portal | INR  10,75,000  plus Taxes | 24-6-2013 | Complete-  AMC | iamdbhuyan@  yahoo.co.in |
| Meghalaya  Basin Development Authority C/o SFAC | Development of  MIS for Integrated Village  Development  program | INR  28,50,000  plus Taxes | 20-9-2013 | Complete-  AMC | iamdbhuyan@  yahoo.co.in |
| Meghalaya  Basin Development Authority C/o SFAC | Development of Knowledge Management and Dissemination  portal | INR  4,00,000  plus Taxes | 30-7-2013 | Complete | iamdbhuyan@  yahoo.co.in |
| Meghalaya  Village Development  & Promotional Tourism  Society C/o  SFAC | Development of Dynamic Website  for Meghalaya  Village  Development & Promotional  Tourism Society | INR  1,50,000  plus Taxes | 31-10-2013 | Complete | iamdbhuyan@  yahoo.co.in |
| Meghalaya  Basin Development Authority  C/o  SFAC | Design and Development of Entrepreneurship Development  Portal with  CMS | INR  2,25,000  plus Taxes | 02/1/2013 | Complete-  AMC | iamdbhuyan@  yahoo.co.in |
| Bio Resource Development Centre,  Shillong Meghalaya  C/o SFAC | Design &  Development of Website | INR  39,000  plus Taxes | 18-6-2014 | Ongoing | Iamdbhuyan  @yahoo.co.in |
| Agricultural Finance Corporation  Ltd | Development  of MIS for MM2 program | INR  6,50,000  plus taxes | 1/12/2011 | Complete | [afcl@vsnl.com](mailto:afcl@vsnl.com),  dvntpt  @gmail.com |
| Small  Farmers'  Agri-business Consortium | Development of  ICT support MIS  for NVI scheme | INR  11,94,760  plus taxes | 30-08-2012 | Complete-  AMC | Iamdbhuyan  @yahoo.co.in |
| Small  Farmers'  Agri-business Consortium | Development for Financial MIS for  VCA scheme and additions | INR  9,65,000  plus taxes | 28-2-2011,  4-5-2012,  21-10-2013 | Complete-  AMC | Iamdbhuyan  @yahoo.co.in |
| Small  Farmers'  Agri-business Consortium | MIS UP-gradation for Horticulture  Mission for North Eastern and Himalayan States (HMNEH) | INR  24,14,000  plus taxes | 12/8/2013 | Complete | Iamdbhuyan  @yahoo.co.in |
| Indian  Merchants Chamber | Development of Dynamic Website and Portal | INR  2,15,000  plus taxes | 20-12-2011 | Complete | selby@imcnet.  org |
| Indian  Merchants Chamber | Development & Maintenance of  IMC Ladies Wing, Banking  Conference, IT  Awards and  Rudicon | INR  1,48,500  plus Taxes | 5/2/2015 | Complete-  AMC | selby@imcnet.  org |
| Narcotics  Control  Bureau, MHA, Delhi | Development of  MIS for online controlled  Substance  Registration  system | INR  4,20,000  Plus taxes | 3/12/2013 | Complete-  AMC | Narcotics  bureau  @nic.in |
| Institute of Chartered Accounts Of  India,  New Delhi | Maintenance and Development of Knowledge portal | INR  9,12,000  plus taxes | 1/5/2014 | Ongoing | seemag  @icai.in |
| NABCONS,  Delhi | Development of  MIS for FMD  Vaccine Tracking | INR  9,25,000  plus taxes | 20-9-2013 | Complete | Iamdbhuyan  @yahoo.co.in |
| SFAC | Data Entry of  forms for NVIUC  & pluses  schemes | INR  3,93,000  plus taxes | 30-1-2013 | Complete | Iamdbhuyan  @yahoo.co.in |
| SledgeHammer  Oil Tools  Pvt. Ltd | Development of  Quote & Invoice Management  System | INR  3,25,000  Plus  Taxes | 20-11-2014 | Complete | praveen.  mohanty  @sledge  hammerasia.  com |
| SledgeHammer  Oil Tools Pvt.  Ltd | Development of Inventory  Management  System | INR  1,90,000  plus Taxes | 02/1/2015 | Complete | praveen.  mohanty  @sledge  hammerasia.  com |
| Action for Social Advancement | MIS  Redevelopment | INR  11,70,000  plus Taxes | 15-10-2014,  16-5-2016 | Complete | vivek@asa  bhopal.org |

**Effort Estimation**

**Timeline**

|  |  |
| --- | --- |
| **Task** | **Working Days** |
| Design |  |
| Development |  |
| Soft Testing |  |
| Final Testing |  |
| **Total** |  |

Post approval of the scope and freezing of design.

**Cost Estimation**

|  |  |  |
| --- | --- | --- |
| **S.NO** | **Particulars** | **Amount**  (Including GST) |
| 1 | Development of Website and Web portals with hosting |  |
| 2 | Annual maintenance charges of website with hosting |  |
| 3 | Development of Website and Web portals without hosting |  |
| 4 | Annual maintenance charges of website without hosting |  |

AMC Clause

1. AMC will be for 1 Year.
2. AMC will start from date of deployment.
3. AMC will be charged at 15% cost of the project plus taxes.
4. The maximum number of visits in AMC contracts will be 12 visits at client location
5. Additional visits beyond the12 visits will be charged at Rs 7500\* per visit plus taxes.

\* All taxes extra.

\* All 3rd party charges will be extra

**Terms & Conditions**

Management Responsibility

ACPL’s service model assumes active participation from the management. The Management is responsible for providing the technical data and other necessary information that may be required for the development of the website.

Confidentiality

Indira Gandhi University Meerpur shall be the sole owner of all material related to website. ACPL will strictly maintain the confidentiality of the same and undertake not to disclose the same to any third party.